



INFORMATION SECURITY POLICY

Information Security Unit
Risk Management Department

INFORMATION SECURITY POLICY

Information Security policy shall be established, aligned with Khushhali Microfinance Bank Board of Directors strategic directions, applicable regulation, relevant organizational, contractual and legal requirements. Policy must be approved by Khushhali Microfinance Bank Board of Directors and reviewed every year or in case of any change occurred.

Khushhali Microfinance Bank is committed to business improvement through the adoption of secure business practices. It is the policy of Khushhali Microfinance Digital Bank that the information assets, it manages, shall be protected from all threats, whether internal or external, deliberate or accidental. Khushhali Microfinance Bank shall ensure that:

1. Information should be made available with minimal disruptions to staff and the public on need-to-know basis. The integrity and confidentiality of information will be assured. Hence, sensitive information should be secured against disclosure, modification, and access by unauthorized individuals.
2. All suspected breaches of information security having an impact on confidentiality, integrity, availability and privacy of information will be reported to, and investigated by the relevant authority.
3. Appropriate access control will be maintained and information will be protected against unauthorized access.
4. Ensure the availability of information processing units to provide Information and communication technology continuity and minimize the impact of disaster/security incidents.
5. The goals and objectives defined by Khushhali Microfinance Bank will be supported by ISMS policies and procedures and continuously assess and monitored.

Continually improve the management system by periodical monitoring, testing and reviewing the identified and suspected information security risks and their associated controls.

All staff, management, suppliers and subcontractors are responsible for implementing, complying and reporting improvements concerning this policy and supporting information security management system policies and documentation.

Information Security Unit is responsible for facilitating the implementation of this policy and supporting the information security management system, providing advice and guidance to all personnel.

All managers are directly responsible for implementing the ISMS policy and its requirements within their respective Sections and for adherence by their staff.